

TAX INTERN

The Ideal Candidate.

The ideal candidate is looking to gain hands-on experience that cannot be taught in the classroom. This candidate is eager to learn and jumpstart their career in a collaborative, team-oriented environment. Professionalism, integrity, and trustworthiness are key in public accounting.

As a Tax Intern at Carter you will:

- Be exposed to and learn a variety of business and tax concepts including: annual payroll preparation and filing (Forms 1099, W-2, etc.), personal property tax listing preparation, and individual income tax organization and preparation.
- Work directly with an experienced leadership team.
- Join a team that is client-centric, collaborative, and forward-thinking.
- Gain exposure and experience using the CS Suite of tax and accounting products (Thomson Reuters), FirmFlow, and GoFileRoom document management system.

What does a typical day look like?

Every day is different and can change at any given moment, so the ability to adapt in a fast-paced environment is important. A typical day involves collaboration, communication, time management, and problem-solving. You will work with and communicate with seniors, managers, and directors on the status of projects. Our goal is to provide you with all the tools that needed to feel confident in your work and team interactions.

The Carter Difference.

Carter provides our team members and clients with big firm expertise and a small firm feel. We focus on relationships, collaboration, and communication – choosing team members for each client based on who is the best fit for the project. We intentionally create an environment of development and walk beside each team member to support their career goals and help them get to where they want to be. We remove politics, red tape, and the pressure of time management ratios so we can focus on what is most important – our people and our clients.

Education & Credentials.

- Working proficiency with Microsoft Word, Excel, and Windows 10.
- Completion of undergraduate individual income tax class.
- Be on track for, or have completed, and undergraduate degree in Accounting.

What else?

A typical work week for this position is 20-25 hours and can expect an extra 10 hours during peaks leading up to major deadlines. This position can sit in any one of our three offices – Charlotte, Asheville, or Greenville, SC and requires little to no travel.

For more information, contact our Marketing & Recruiting Manager sarah.hopfer@carter-cpa.com.